

31 West Quincy Street • Westmont, Illinois 60559 Tel: 630-981-6220 Fax: 630-829-4441

Clerk's Office

Village of Westmont

MINUTES OF THE REGULAR BOARD MEETING HELD Thursday, November 3,

<u>2022</u>.

Mayor Gunter called the meeting to order at 6:00 P.M.	

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:						
PRESENT:	Mayor Gunter	<u>P</u>	Clerk S	zymski <u>P</u>		
TRUSTEES:	Barker Brady Liddle	<u>P</u> <u>P</u> <u>P</u>	Simono Guzzo Nero	ovich <u>P</u> A) - -	
STAFF: May (Village Manager) Brainerd (H.R. Director)	<u>P</u> P	Parker (Assistant Manager) McIntyre (Communications Director)	<u>Р</u>	Sylvester (Community Dev. Direct Liljeberg (I.T. Manager)	etor) P	
Chief Gunthe (Police Dept.)	r <u>A</u>	Dep Chief Thompso (Police Dept.)	n <u>P</u>	Dep Chief Grue (Police Dept.)	n <u>A</u>	
Chief Riley (Fire Dept.) Mielcarski (Administration Sup	P P ervisor)	Dep Chief O'Hare (Fire Dept.) Cunningham (Finance Director)	<u>А</u> <u>Р</u>	Mulhearn (Deputy Liquor Commis	A ssioner)	
ATTORNEY:	Zemenak P	Carrar	a <u>A</u>			
A QUORUM WAS PRESENT TO TRANSACT BUSINESS. PRESS: Bugle A						
CHAMBER OF COMMERCE DIRECTOR: Forssberg - P						
GUEST: Amy Riese - P						
THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.						
OPEN FORUM: • None						



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VOTING KEY:A=ABSENTAB=ABSTAINN=NOW=WithdrawnP=PRESENTY=YESR=RECUSE

Note: The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.

VOTING SUMMARY

TRUSTEE BARKER TRUSTEE BRADY TRUSTEE GUZZO TRUSTEE LIDDLE TRUSTEE NERO TRUSTEE SIMONOVICH	1 Y Y Y Y A Y	2 Y Y Y Y A Y	3 Y Y Y Y A Y	4 Y Y Y Y A Y	<u>5</u>	<u>6</u>	7 Y Y Y Y A Y	8 Y Y Y Y A Y
TRUSTEE BARKER TRUSTEE BRADY TRUSTEE GUZZO TRUSTEE LIDDLE TRUSTEE NERO TRUSTEE SIMONOVICH	9 Y Y Y Y A Y	10 Y Y Y Y Y A Y	11 Y Y Y Y Y A Y	12 Y Y Y Y A Y	13 Y Y Y Y Y A Y	14 Y Y Y Y A Y	15 Y Y Y Y Y A Y	16 Y Y Y Y A Y
TRUSTEE BARKER TRUSTEE BRADY TRUSTEE GUZZO TRUSTEE LIDDLE TRUSTEE NERO TRUSTEE SIMONOVICH	17 Y Y Y Y A Y	18 Y Y Y Y A Y	19 Y Y Y Y A Y	20 Y Y Y Y Y A Y	21 Y Y Y Y A Y	22 Y Y Y Y A Y		



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REPORTS

Mayor Gunter

- Next Friday, November 11, 2022, the Veteran's Day ceremony will be held at Veterans Memorial Park at 75 E. Richmond Street. The ceremony will start at 11am. The American Legion and the Park District are coordinating this event.
- The KAP7 National Champions Cup is a three-day event November 4-6 at the FMC Natatorium with the best youth water polo players going for gold in the girls and boys divisions. The event is anticipated to feature approximately 24 teams and 480 athletes. We want to give them a warm Westmont welcome!
- Called Larry Forssberg to the podium to announce a special 25th Anniversary Ribbon Cutting Ceremony with Uncle Bub's BBQ on Thursday, November 17, 2022. The ribbon cutting will be at 3pm.
 - Mark Link and Jay Rushford talked about the plans for their anniversary.

Clerk Szymski

- Clerk Szymski commented on Uncle Bub's and how her family enjoys their food.
- Village offices will be closed Veterans Day, November 11th. Recycling and garbage pick up will not be affected.
- Village offices will be closed on November 24th & 25th for the Thanksgiving Holiday.
 Recycle & garbage pick up will be picked up on the 26th & 27th.
- Encouraged everyone to get out and vote. The Library is a polling place on election day. The library is located at 428 North Cass Avenue.

Trustee Brady

- Recapped the Community Development Committee meeting that occurred prior to the start of the Village Board meeting.
 - The Community Development Committee received updates on a variety of activities, including a project to evaluate and update incentives in the downtown area. They are working on a project to update the Village's outdated zoning ordinances, the adoption of more current model building codes, and steps being taken to begin accepting building permit applications on-line.
 - The CD Committee also received updates about on-going planning for the proposed residential development at the Hilton site on the north side of the Village. Staff expects that an application will be received sometime in early 2023 for Village consideration.

Trustee Johanik-Guzzo

 The next Fire Public Safety Committee meeting is December 1st, 2022, 4:30pm at Village Hall.



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- Sunday morning at 2am we fall back. Reminded everyone to change your clocks and change your batteries on smoke detectors.
- There is a new law going into effect on January 1st. Asked Fire Prevention Bureau Director Neil Berkowitz to talk about those changes.
 - There is a new smoke alarm law that will be going into effect in Illinois. Smoke alarms are not new, they have been required since 1988. This new law just is an update to reflect new technology. The aim is to save lives and to make it easier and cost effective for Illinois residents to comply. Smoke alarm batteries must be replaced with a self-contained, non-removable, 10-year sealed battery. Homes built after 1988 that already have hardwired smoke alarms and those with wireless interconnected alarms that use radio frequency or Wi-Fi are exempt from the requirement.
 - Smoke detectors should be installed on every level of your home and in the bedrooms if you are able. They should be mounted 4 - 6 inches from the wall to the ceiling. Make sure that you have a carbon monoxide detector within 15 feet of all sleeping spaces.

Trustee Simonvich

- The next Police Public Safety Committee meeting will be next year in 2023.
- Last Saturday, October 29th, was Drug Take Back Day. 315lbs of drugs were turned in so that those drugs can be disposed of safely.
- Reminded everyone to get out and vote. The Library remains an early voting polling place throughout the election.

Mayor Gunter gave the report on behalf of Trustee Nero

- The next Public Works Committee meeting is December 15th at 4:30pm.
- There is a new Holly Days Tree. Thanked the Westmont Public Works for coordinating the
 planting of the new Westmont Holly Days Tree, which was completed on Tuesday This will
 be the new tree that will be used for our annual Holly Days Tree Lighting Ceremony, which
 will be Dec. 3 after the Holly Days Parade.
- Now through NOVEMBER 26, residents are able to put out an unlimited amount of leaves in kraft bags along with your trash and recycling on your usual pick-up day. No stickers are necessary.
- Welcomed, Amy Ries, she is our new Public Works Director and she will be starting soon.
 We are looking forward to working with her.

Trustee Liddle

- The next Administration / Finance Committee meeting will be held on November 17th at 4:30pm at Village Hall.
- This month we are looking forward to welcoming two new employees in the Public Works Department!
 - o Director of Public Works Amy Ries
 - Street Maintenance Worker-Grounds Jesse Raap

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- All of our community Halloween and Wicked West Fest events went very well.
 - On Oct. 22, there were a number of events in downtown Westmont. The Westmont Chamber had their Trick or Treat Trail and Casket Races. Westmont Special Events hosted the Costume Contest and Photo Booth, Manning School had their Monster Mash Dash, Holy Trinity coordinated their Trunk or Treat event, and the Westmont Environmental Improvement Committee held their Pumpkin Smash event. The weather was great and we had an all-time attendance record of approximately 2000 people.
 - Also on Oct. 22, the Park District received rave reviews for their Haunted Forest event at Diane Main Park and Smith Woods.
- Results from the Scarecrow Contest, Home Decorating Contest, Costume Contest and the Casket Races have all been posted on the Village website at westmont.illinois.gov.
 - Public Works took the top spot at the casket races and the pumpkin smashing superstar was TJ Riley of the Public Works.
 - Approximately 80 businesses participated in handing out candy during the trick-or-treat trail.

Trustee Barker

- The Environmental Imprememvet Committee will meet again on Monday, November 7,
 5:30pm at Village Hall.
- Pumpkin composting will be November 5th at the Library from 9am 12pm. Bring your pumpkins to be composted and make sure that the inorganic materials are removed, such as candles and decorations.
- The Village is planning to work with the Library and Fire Dept. again to offer holiday lights recycling. Details will be posted on the Village website.
- There is a green business and residential recycling contest going on. Sign up for this
 program online. It encourages everyone to share their recycling practices.
- The next Westmont First meeting is November 21st at 5:30pm.
- The mural program is still being finalized.
- Conversation is still being had about busking.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

Mayor Gunter asked that the proclamation for Dementia Friendly Awareness Day be removed and addressed separately.

CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by Trustee Liddle to approve the consent agenda as written.

(A) BOARD MEETING MINUTES

Board to consider approving the corrected minutes of the Village Board meeting held October 20, 2022.



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(B) FINANCE ORDINANCE #14: Dated November 3, 2022 in the amount of \$ 1,162,038.44

(C) PURCHASE ORDERS

23201336	DuPage ConventVisitors Bureau	\$	35,599.00
23201380	Baxter & Woodman, Inc.		40,000.00
23201381	Visu-Sewer of Illinois		29,779.00
23201382	Vixen Construction, Inc.		188,764.45
23201421	Morton Salt, Inc.		60,704.00
23201422	Winkler Services LLC		69,941.00
TOTAL OF PURCHASE ORDERS			424,787.45

(D) TOTAL OF PURCHASE ORDERS AND FINANCE ORDINANCE: \$1,586,825.89

(E) COMMUNITY EVENTS

2022 Westmont Holly Days

Board to consider an ordinance approving the following requests from the Westmont Holly Days Committee for the 2022 Westmont Holly Days Opening Ceremony on December 3, 2022.

- Permit amplified sound in downtown business district near Westmont Centre 4pm to 7pm
- Close Cass Avenue from Naperville Road to Richmond, from 4:30pm to 7:30pm, for the Holly Days Parade
- Close West Quincy Street from Cass Avenue to Adams, from 3pm to 8pm, for the Holly Days Parade
- Close North Linden from Burlington to Chicago Avenue for parade staging area
 3pm to 7pm

Seconded by Trustee Guzzo and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

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<u>UNFINISHED BUSINESS</u>

There is no unfinished business.

NEW BUSINESS

(2) PROCLAMATION - DEMENTIA FRIENDLY AWARENESS DAY

Mary Ferguson, Carmen Higgins, and Vicki Martinez addressed the Board on this item.

Motion by **Trustee Brady** to consider a proclamation for Dementia Friendly Awareness Day.

Seconded by Trustee Barker and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(3) PROPOSED AGGREGATE TAX LEVY

Finance Director Cunningham addressed the Board on this item.

Motion by Trustee Liddle to consider a motion determining the proposed aggregate tax levy.

Seconded by Trustee Guzzo and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(4) PROPOSED AGGREGATE TAX LEVY - WESTMONT SPECIAL SERVICE AREA 2

Finance Director Cunningham addressed the Board on this item.

Motion by **Trustee Guzzo** to consider a motion determining the proposed aggregate tax levy for Westmont Special Service Area 2.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

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(5) B-1 PERMIT - MY FIRST DEBUT PHOTOGRAPHY AT 110 SOUTH CASS AVENUE Community Development Director Sylvester and Brittany Mira addressed the Board on this

item.

Motion by **Trustee Liddle** to consider an ordinance approving a B-1 Development Permit for My First Debut, LLC, to operate a photography studio at 110 South Cass Avenue.

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(6) CITYWIDE HOME HEALTH AND HOME CARE OFFICE - 210 NORTH CASS AVENUE UNITS A&B

Community Development Director Sylvester, Jov and Tannik Castillo addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving requests from Citywide Home Health and Home Care Services, Inc., regarding the property at 210 North Cass Avenue, Units A&B, for the following:

- 1. Special Use Permit for an office located on the ground floor in the B-1 Limited Business District.
- 2. B-1 Development Permit.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(7) FRITZ WERLEY PARK CONSOLIDATION - 490 NORTH WARWICK AVENUE

Village Manager May, Community Development Director Sylvester, and Joel Hyman addressed the Board on this item.

Motion by Trustee Brady to consider an ordinance approving requests from the Westmont Park District, regarding the property located at 490 North Warwick Avenue (Fritz Werley Park) (see additional included properties below), for the following:

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- 1. Preliminary and Final Plat of Subdivision to consolidate five (5) lots into one (1) lot in the R-3 Single Family Detached Residence District.
- 2. Westmont Land Development Ordinance Variance for relief from both the installation and cash-in-lieu contribution of required land improvements.

Seconded by Trustee Liddle and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(8) INCREASE IN AVAILABLE CLASS 4 LIQUOR LICENSES

Mayor Gunter addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance increasing the number of available Class 4 liquor licenses by one for Greek Food Inc d/b/a Taste Greek Street Food at 645 N. Cass Avenue.

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(9) TEMPORARY CLASS 4 LIQUOR LICENSE

Mayor Gunter addressed the Board on this item.

Motion made by **Trustee Barker** to consider an ordinance approving the Liquor Commissioner's issuance of a temporary Class 4 Liquor License to Sushi House Ltd, 830 E. Ogden Ave, Westmont, IL 60559.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(10) AMENDMENTS TO TOBACCO AND ALCOHOL PENALTIES

Attorney Zemenak addressed the Board on this item.



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Motion made by Trustee Guzzo to consider an ordinance amending Chapter 22, Article XIII, Division 5 of the Westmont Code of Ordinances regarding penalties for tobacco violations and amending Chapter 10, Article V of the Westmont Code of Ordinances regarding penalties for alcohol violations.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(11) ENGINEERING AGREEMENT - PHASE 1 ENGINEERING FOR THE OAKMONT OUTFALL

Village Manager May addressed the Board on this item.

Motion made by Trustee Liddle to consider an ordinance authorizing an engineering agreement with Primera Engineering for Phase 1 Investigation and the Concept/Preliminary Design for the outfall moving east to the discharge point in the detention basin along Route 83.

Seconded by Trustee Barker and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(12) ENGINEERING AGREEMENT - PHASE 1 AND PHASE 2 DESIGN ENGINEERING FOR TRAUBE AVENUE ROADWAY & STORMWATER IMPROVEMENTS

Village Manager May addressed the Board on this item.

Motion made by **Trustee Guzzo** to consider an ordinance authorizing an engineering agreement with Primera Engineering for Phase 1 and Phase 2 Design Engineering for Traube Avenue Roadway and Stormwater Improvements.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #12

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(13) ENGINEERING AGREEMENT - GRADE SEPARATED PEDESTRIAN CROSSING ANALYSIS STUDY

Village Manager May addressed the Board on this item.



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Motion made by Trustee Barker to consider an ordinance authorizing an engineering agreement with TYLin for a Grade Separated Pedestrian Crossing Alternatives Analysis for the METRA Train Station in downtown Westmont.

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #13

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(14) AWARD OF BID PROPOSAL - PASQUINELLI LIGHTING PROJECT

Village Manager May addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance awarding the bid proposal from Utility Dynamics Corporation for the Base Bid and Alternate #1 Pasquinelli Lighting improvements and authorizing a contract consistent with the bid documents.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #14

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(15) CONSULTANT CONTRACT - DOWNTOWN INCENTIVES

Community Development Director Sylvester addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance approving a contract with Savoy Consulting Group LLC to evaluate the Village's downtown incentive programs and to make recommendations.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #15

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(16) BUILDING AND FIRE CODE ADOPTION

Community Development Director Sylvester addressed the Board on this item.

Motion made by **Trustee Guzzo** to consider an ordinance adopting the ICC 2021 Model Codes with local amendments and approving related codes and amendments.



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Seconded by Trustee Liddle and the motion passed.

VOTE ON MOTION #16

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(17) AMENDMENT TO AGREEMENT WITH FIRE RECOVERY USA, INC.

Fire Chief Riley addressed the Board on this item.

Motion made by **Trustee Guzzo** to consider an ordinance approving an Amendment to the Agreement with Fire Recovery USA, Inc. for increased fees for specialized fire/emergency responses.

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #17

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(18) SURPLUS PROPERTY - WESTMONT FIRE DEPARTMENT

Fire Chief Riley addressed the Board on this item.

Motion made by **Trustee Liddle** to consider an ordinance declaring the attached inventory list from Westmont Fire Department of outdated/unusable equipment as surplus property.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #18

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(19) TERMINATION OF AGREEMENTS AND ORDINANCES - 1 N. CASS AVENUE

Mayor Gunter addressed the Board on this item.

Public Comment:

John Haroldson, business owner of 21 E Burlington, requests that the vote be delayed to give the developer 60 additional days to complete the portion of the process.

Motion made by **Trustee Liddle** to consider an ordinance terminating the following agreements with Westmont Apartments LLC and repealing the following ordinances for the proposed

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development of 1 N. Cass Avenue and surrounding properties:

- 1. Termination of Economic Development Agreement.
- 2. Termination of Real Estate Sales and Purchase Agreement.
- 3. Termination of Development Agreement.
- 4. Repeal of Ordinance No. 2021-46, An ordinance approving an economic development agreement.
- 5. Repeal of Ordinance No. 2021-47, An ordinance authorizing a real estate sales and purchase agreement.
- 6. Repeal of Ordinance No. 2021-48, An ordinance approving the vacation of certain public rights-of-way.
- 7. Repeal of Ordinance No. 2021-49, An ordinance approving a site plan, landscaping plan, preliminary plat of subdivision, zoning map amendment, special use permits, variances, and a development agreement.
- 8. Repeal of Ordinance No. 2022-40, An ordinance approving a final plat of subdivision.

Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #19

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

MISCELLANEOUS

None

(20) REQUEST FOR EXECUTIVE SESSION - 7:32PM

Mayor Gunter addressed the Village Board on this item.

Motion by **Trustee Barker** to consider a motion to adjourn to Executive Session to discuss the following:

- The purchase of property for the use of the Village, pursuant to Section 2(c)(5) of the Open Meetings Act.
- Setting the price for the sale of real estate owned by the Village, pursuant to Section 2(c)(6) of the Open Meetings Act.
- Potential litigation involving Westmont Apartments LLC pursuant to Section 2(c)(11) of the Open Meetings Act.

Seconded by Trustee Guzzo and the motion passed.

VOTE ON MOTION #20

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich



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Nays: None Absent: Nero

(21) EXECUTIVE SESSION ADJOURNED TO RECONVENE REGULAR MEETING

Board to consider a motion to adjourn at 8:12pm.

Motion by Trustee Liddle to adjourn the meeting.

Seconded by **Trustee Simonovich** and the motion passed.

VOTE ON MOTION #21

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

(22) ADJOURN MEETING

Motion by **Trustee Simonovich** to adjourn the meeting at 8:13pm.. Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #22

Ayes: Barker, Brady, Guzzo, Liddle, Simonovich

Nays: None Absent: Nero

MEETING ADJOURNED AT 8:13 P.M.					
ATTEST:	APPROVED:				
Virginia Szymski, Village Clerk	Ronald J. Gunter, Mayor				
Dated this 17th day of November, 2022					